

DUPLICATE

161862

USEPA

WORK ASSIGNMENT FORM

1. WORK ASSIGNMENT INFORMATION

Project Name: Sauget Area 1 & 2 Contractor: Ecology & Environment Work Assignment No.: 47-5N60

Activity: TA EPA Contract No.: 68-W8-0086 Revision No.: 02

Date: August 18, 1997 Contractor Control No.: _____ Modification No. N/A

(Contracting Officer Use Only)

2. DESCRIPTION OF ACTION

<input type="checkbox"/> New Work Assignment Interim SOW, schedule, and LOE Complete SOW, estimated budget and schedule	<input type="checkbox"/> Interim Amendment Change in LOE, Scope by task Add additional tasks of funds <input type="checkbox"/> Incremental Funding	<input type="checkbox"/> Partial Work Plan Approval <input checked="" type="checkbox"/> Final Work Plan Approval Approval of work plan Add funds <input type="checkbox"/> Amendment to Final Work Plan Approval Change in LOE, scope of budget by task Add additional tasks or funds	<input type="checkbox"/> Technical Direction Memorandum Detailed scope, budget and schedule Revise expenditure level Minor shift within SOW (All changes must be with overall scope, budget and LOE approved by EPA CO)	<input type="checkbox"/> Work Assignment Completion Notification (No Attachment) Contractor originates Regional determination When signed by CO, this constitutes a stop work order
---	---	--	---	--

3. BUDGET INFORMATION

	Interim Budget (IB)		Approved Work Plan Budget		Expenditure Limit (EL)*	
	Technical LOE	(\$)*	Technical LOE	(\$)*	Technical LOE	(\$)*
Current	170,000	200	20,000	0	200	20,000
This Action	0	(200)	(20,000)	2,061	1,861	146,921
Total	170,000	0	0	2,061	2,061	166,921
* Includes fees		* Includes fees		* Includes fees		* Established by WAM/PO

4. WA COMPLETION DATE

Current: February 1998

Revised: _____

5. EPA COMMENTS:

This action approves the August 11, 1997 work plan in its entirety.

6. APPROVALS

Contractor Signatures:

Site Manager/Firm _____

Date _____

Regional Manager/Firm _____

Date _____

EPA Signatures:

Leah Evison
Work Assignment Manager, Leah Evison

8/19/97
Date

Pat Vogtman
Project Officer, Pat Vogtman

Phone (312) 886-4696
8/19/97
Date

☒ Approved As Submitted ☐ Approved With Changes ☐ Not Approved

Peggy Hendrixson
Signature of Contracting Officer, Peggy Hendrixson

8/22/97
Date Approved

cc: 1. EPA PO

2. WAM

3. EPA CO

USEPA

WORK ASSIGNMENT FORM

1. WORK ASSIGNMENT INFORMATION

Project Name: Sauget Area 1 & 2 Contractor: Ecology & Environment Work Assignment No.: 47-5N60Activity: TA EPA Contract No.: 68-W8-0086 Revision No.: 02Date: August 18, 1997 Contractor Control No.: _____ Modification No. _____

(Contracting Officer Use Only)

2. DESCRIPTION OF ACTION

<input type="checkbox"/> New Work Assignment Interim SOW, schedule, and LOE Complete SOW, estimated budget and schedule	<input type="checkbox"/> Interim Amendment Change in LOE, Scope by task Add additional tasks of funds <input type="checkbox"/> Incremental Funding	<input type="checkbox"/> Partial Work Plan Approval <input checked="" type="checkbox"/> Final Work Plan Approval Approval of work plan Add funds <input type="checkbox"/> Amendment to Final Work Plan Approval Change in LOE, scope of budget by task Add additional tasks or funds	<input type="checkbox"/> Technical Direction Memorandum Detailed scope, budget and schedule Revise expenditure level Minor shift within SOW (All changes must be with overall scope, budget and LOE approved by EPA CO)	<input type="checkbox"/> Work Assignment Completion Notification (No Attachment) Contractor originates Regional determination When signed by CO, this constitutes a stop work order
---	---	--	---	--

3. BUDGET INFORMATION

Total Funding received (\$)*	Interim Budget (IB)		Approved Work Plan Budget		Expenditure Limit (EL)*	
	Technical LOE	(\$)*	Technical LOE	(\$)*	Technical LOE	(\$)*
Current	170,000	20,000	0	0	200	20,000
This Action	0	(200)	2,061	166,921	1,861	146,921
Total	170,000	0	2,061	166,921	2,061	166,921
* Includes fees		* Includes fees		* Includes fees		* Established by WAM/PO

4. WA COMPLETION DATE

Current: February 1998

Revised: _____

5. EPA COMMENTS:

This action approves the August 11, 1997 work plan in its entirety.

6. APPROVALS

Contractor Signatures:

Site Manager/Firm _____

Date _____

Regional Manager/Firm _____

Date _____

EPA Signatures:

Leah Evison
 Work Assignment Manager, Leah Evison

8/19/97
 Date

Pat Vogtman
 Project Officer, Pat Vogtman
Phone (312) 886-4696

Date _____

☐ Approved As Submitted
 ☐ Approved With Changes
 ☐ Not Approved

Signature of Contracting Officer, Peggy Hendrixson

Date Approved _____

cc: 1. EPA PO

2. WAM

3. EPA CO

To CO
8/19/97

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION V**

DATE: August 18, 1997

SUBJECT: Work Plan Approval for Sauget Area 1 & 2 Pre-NPL Sites, Sauget, Illinois, Technical Assistance Work Assignment, Ecology and Environment, ARCS contract 68-W8-0086, Work Assignment No. 47-5N60.

FROM: Leah Evison
Work Assignment Manager

THRU: Pat Vogtman
Project Officer

TO: Claudea Heise
Contract Specialist

*Concurred
8/18/97*

I am in receipt of the subject work plan dated August 1997. I have reviewed the work plan and find that 1) the work plan tasks are within the existing SOW and reflect what was discussed in the kickoff meeting and subsequent meeting between myself and Craig Carlson of E&E, 2) the work described in the work plan is technically appropriate and 3) the costs appear to be fair and reasonable for the LOE planned.

In general terms the contractor proposed 2,061 LOE at a total cost of \$ 166,921, compared to our IGCE totals of 2,398 LOE and \$170,642. A task by task comparison is as follows:

Independent Government Cost Estimate (IGCE) - Contractor Work Plan Comparison					
Task Description	IGCE LOE		Contractor's WP LOE		Recommended LOE
	Minimum	Maximum	Original	Revised	
1 - Project Planning & Support	112	220	149		149
2 - Acquisition of Existing Information	361	749	400		400
3 - Property Ownership Tables & Maps	338	445	100		100
4 - Technical Data Summary Tables & Maps	480	692	904		904
5 - Data Gaps Memoranda	*	*	92		92
6 - PRP Records Compilation	687	905	316		316
Total	1,978.00	3,011.00	2,061.00		2,061.00

* In the IGCE I included Task 5 in Task 4.

Task 1: The contractor's LOE is within the IGCE minimum and maximum range and is recommended

for approval.

Task 2: The contractor's LOE is within the IGCE minimum and maximum range and is recommended for approval.

Task 3: Is significantly lower than the IGCE minimum. Further discussions within EPA after the IGCE clarified that we do not need a title search, but only information on current owners. Therefore, I recommend that the contractor's LOE be approved.

Task 4: The contractor's LOE is significantly higher than the IGCE maximum for this task and significantly lower than the IGCE minimum for Task 6. The IGCE included Task 5 in its estimate of Task 4 because it is relatively small compared to Task 4. Tasks 4, 5, and 6 all involve a review of existing records for the site, organizing it, and summarizing it. The contractor has proposed to charge more of the hours to Task 4 (technical data) because that work may proceed first. In the IGCE, I charged more of the hours to Task 6 (PRP data). In fact, existing PRP and technical data are inter-mingled in U.S. EPA's and IEPA's files and it is impossible to look through one without also looking through the other. Therefore, it makes little difference which task the hours are charged to as long as the total is within the IGCE estimate. Therefore I recommend Task 4, 5 and 6 for approval.

Task 5: Recommended for approval, see above.

Task 6: Recommended for approval, see above.

General Issues

I have also reviewed the contractor's proposed travel and other direct costs associated with this work assignment. The number and length of trips proposed in the work plan appear necessary and reasonable for the effort to be performed. Lastly, the professional level distribution of contractor personnel is appropriate for the work planned.